



Position: Construction Project Manager  
Organization: SBP - New Orleans  
Reports to: Operations Manager New Orleans

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SBP is an award-winning, nonprofit rebuilding organization whose mission is to ensure that disaster-impacted citizens and communities recover in a prompt, efficient and predictable manner. Through Disaster Recovery Lab, SBP works to share lessons learned, prevent common barriers to recovery and help communities utilize SBP's standardized, repeatable and proven-effective model. Since its founding in 2006, in response to Hurricane Katrina, SBP has rebuilt homes for over 1,200 families with the help of over 180,000 volunteers in New Orleans; Joplin, MO; Rockaway, NY; Monmouth and Ocean Counties, NJ; San Marcos, TX; Columbia, SC; and Baton Rouge, LA.

**Objective:**

The Construction Project Manager will provide daily oversight of construction projects on time, on budget, safely and according to required codes and standards. This Manager will work with volunteers, AmeriCorps members, in house construction specialist and/or subcontractors to complete the repairs on each client's home.

**Project Management**

- Manage projects to ensure work is completed on time, on budget and safely.
- Develop accurate scopes, estimates and timelines to create a queue of projects ready for volunteers
- Schedule and coordinate subcontracted labor and permits as needed as projects transition from gutting to repair
- Maintain accurate project records and regularly report on project status / completions
- Ensure a safe and organized work environment is maintained at all times
- Provide guidance and technical expertise to troubleshoot issues that arise on site Supply

**Management & Material Procurement**

- Coordinate tool and material ordering and delivery so that sites are prepared to operate each day
- Ensure that tools and supplies are stored, maintained, tracked and inventoried in a way that protects and preserves them.

**Qualifications**

- 3 years experience in residential construction / rehabilitation preferred.
- Knowledge of the nonprofit / volunteer driven construction is preferred but not required
- Experience motivating and teaching others
- Proven ability to collaborate effectively with a team
- Ability to manage multiple tasks and set priorities in a fast paced work environment
- Experience with Exactimate

**Benefits**

Salary is commensurate with experience. Company provides paid health insurance.

**To Apply:**

Submit a tailored cover letter, resume, three professional references and salary history to [careers@sbpusa.org](mailto:careers@sbpusa.org). **Make sure to include “Construction Project Manager” in the subject line of your email.** We will follow up with qualified candidates - please do not call or email after submitting your application materials.

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SBP is an equal opportunity employer and adheres to all applicable city, state and federal laws regarding equal employment opportunity and hiring practices. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity. It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.