



About Us

SBP is an award-winning, nonprofit rebuilding organization whose mission is to ensure that disaster-impacted citizens and communities recover in a prompt, efficient and predictable manner. Through Disaster Recovery Lab, SBP works to share lessons learned, prevent common barriers to recovery and help communities utilize SBP's standardized, repeatable and proven effective model. Since its founding in 2006, in response to Hurricane Katrina, SBP has rebuilt homes for over 1070 families with the help of over 100,000 volunteers in New Orleans; Joplin, MO; Staten Island, NY; Rockaway, NY; Monmouth County, NJ; San Marcos, TX; and Columbia, SC, Brazoria, TX & San Juan, PR.

Overall Job Functions

The Construction Project Manager will oversee field operations and provide daily oversight for gutting projects- ensuring projects are completed in a safe and quality manner with the tools and materials needed- and provide planning to develop a queue of projects to be completed. As the program continues to operate, the Project Manager will assist in transitioning the program to take on rebuilding projects in addition to gutting.

Responsibilities

- Manage 4-10 active projects, as well as additional projects in the pre or post volunteer phase.
- Create and track schedules for each project assigned and ensure that the project stays on schedule.
- Track budget vs actual for each assigned project, identify trends and propose solutions to ensure more accurate budgeting.
- Schedule and coordinate subcontracted labor and/ or internal trades teams as needed to allow assigned projects to become volunteer ready.
- Develop accurate and thorough estimates and scopes of work for newly assigned projects.
- Ensure all acquisition from vendors and warehouse follow required SBP-TX protocol and documentation to guarantee accurate tracking of financials.
- Coordinate tool and material ordering and delivery so that sites are prepared to operate each day.
- Ensure that tools and supplies are stored, maintained, tracked and inventories in a way that protects and preserves them.
- Train Site Supervisors and volunteers in the following phases of construction: insulation, drywall, mudding, paint, flooring, interior trim and doors, final punch.

Requirements

- Residential construction/ rehabilitation experience preferred.
- Experience and/ or willingness to work effectively with/ supervise volunteers, team members, in-house trades and subcontractors with diverse skill sets and backgrounds.
- Clear communication skills and a strong sense of maturity, positivity, and professionalism.
- Knowledge of the nonprofit/ volunteer-driven construction is preferred.
- Valid driver license and reliable transportation.
- Able to satisfactorily pass a Criminal History Check to include sex offender registry, Texas State Police, and FBI.
- High school diploma or equivalent required



Benefits

- Medical, Dental Vision
- 401k Matching
- Paid time off
- Sick time off