



**Position:** Manager of Disaster Planning & Training  
**Organization:** SBP-Texas  
**Reports to:** Chief Strategy and Innovation Officer

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### ***About SBP***

SBP is an award-winning, innovative nonprofit organization that shrinks the time between disaster and recovery. A leader in volunteer-driven, post-disaster rebuilding; SBP educates, advocates and improves the disaster recovery sector so that we can collectively achieve more for communities. With a team of 70 staff and 240 AmeriCorps members, SBP has rebuilt 1,500 homes across 8 states and shared best practices with many more.

SBP's vision is to embrace constant improvement, community-wide collaboration, and clear benchmarks to reduce human suffering caused by the tolls of delay in recovery. By pairing resilience training with recovery operations, we strive to reduce the need for our rebuilding services by increasing preparedness among vulnerable communities.

SBP encourages individuals that are hungry for change and eager to innovate to join our team so that we can change the future of disaster recovery together.

### **Job Summary:**

The "Share" Intervention Manager will manage and grow SBP's national portfolio of disaster recovery partnerships across multiple verticals including grantees and AmeriCorps member placement sites throughout across the country to. This team member will provide subject matter expertise and technical assistance commensurate with our core values of sharing best practices, information and effective methodologies for helping shrink the time between disaster and recovery. This team member will also measure and report regularly the impact of SBP's commitment to sharing its best practices and resources. This role will also work closely with our development team to identify, develop, and capture opportunities to grow the pool of resources SBP can share with other organizations.

### **Qualifications**

- 3 - 5 years experience in disaster management or a related field
- Deep familiarity with the role of government/nonprofits in disaster preparedness/recovery
- Strong written, verbal and public speaking skills
- Ability to cultivate strong working relationships with a diverse array of stakeholders
- Ability to work in a startup environment and run projects independently
- Ability to be solution oriented and resourceful in solving

### ***Outreach & Relationship Building***

- Identify disaster affected communities and relevant community organizations that may benefit from the SBP model
- Inform and manage outreach strategy to disaster impacted communities and community organizations
- Work with Chief Strategy and Innovation Officer to develop and implement a strategic plan for to grow SBP's outreach and involvement into new communities
- Assist partner organizations in sharing SBP's best practices and/or implementing SBP's model to achieve their goals
- Travel to and build partnerships in disaster impacted communities by establishing relationships with potential funders, partner organizations, government agencies, and community leaders
- Represent SBP and communicate an engaging vision that inspires current partners to deepen

their involvement and activates new partnerships

### **Technical Assistance**

- Develop, refine and enhance new and existing training materials and resource documents
- Create and manage SBP's "kit" of written materials and resources
- Effectively collaborate with Senior Staff and internal SMEs at SBP to meet operational knowledge and information needs of partner organizations
- Collaborate with SBP's senior staff, corporate partners, and industry experts to create a cohesive post-disaster training curriculum and outreach strategy
- Provide expertise and technical support to individuals and agencies in impacted communities and recommend strategies and options to hasten and improve recovery efforts
- Prepare and deliver compelling presentations to a wide range of audiences
- Remain abreast of new ideas, upcoming events and trainings, and relevant activities related to disaster response and management

### **Management & Organizational Responsibilities**

- **Complete all activities with a sense of pride and ownership**
- **Demonstrate leadership and accountability in interactions with team members**
- **Participate in company-wide events, such as meetings and socials**
- **Display strong commitment to SBP's mission, values and ethos of innovation**

### **Performance Expectations**

- **Develop smooth and constructive relationships with people from all segments of the community.**
- **Plan and meet deadlines.**
- **Demonstrate initiative and work as a team player.**
- **Convey a professional and positive image and attitude regarding the organization and the not-for-profit sector.**
- **Demonstrate commitment to continued professional growth and development.**

*SBP is an equal opportunity employer and adheres to all applicable city, state and federal laws regarding equal employment opportunity and hiring practices.*

*All qualified applicants will receive consideration for employment without regard to age, race, color, religion, creed, sex, gender, gender identity, sexual orientation, pregnancy, genetic information, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.*

*It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints may arise pursuant to Section 504.*