



**Position:** RAF Director of Construction  
**Location:** Southwest Louisiana/Lake Charles Area  
**Reports to:** RAF Program Director

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### ***About SBP***

SBP, a social impact organization focused on disaster resilience and recovery, **solves the challenges facing** SBP is a national disaster recovery and resilience organization that ensures under-resourced disaster survivors and communities of color access a predictable and equitable recovery. We accomplish this goal by:

**Preparing** individuals, communities, and organizations ahead of disasters to mitigate vulnerabilities

**Shaping** the disaster sector's systems, policies, and programs

**Building** resilient communities

By taking this holistic approach, SBP shrinks the time between disaster and recovery, securing a brighter future for those impacted by disasters.

### ***Position Summary***

The RAF Construction Director is the executive responsible for all construction and project related decisions. The construction director will work closely with the RAF Director to finalize, implement, and oversee construction process, policies and procedures, and documentation standards that align with LA-OCD's standards for construction reimbursement.

### ***Responsibilities***

- Finalize the design of and implement a complete process for RAF construction and warranty commensurate with RAF funding and program goals
- Conduct preconstruction site assessments to determine homes that are ideal for RAF
- Create Xactimate estimates and project plans that comply with LA-OCD standards and yield better cost savings to improve potential returns
- Works closely with LA-OCD to ensure the SBP RAF process is acceptable to LA-OCD and to minimize risk of non-reimbursement of RAF loans
- Qualifies a pool of General Contractors capable of performing typical RAF scopes of work and willing to work at rates/conditions favorable to SBP and RAF clients
- Oversees the RAF assignment/bidding process among contractors in the pool

### ***Requirements***

- Graduate of a four-year degree program preferably in construction management, construction science, architecture, or business administration
- 7 years or more of experience assisting or supervising construction projects of increasing complexity
- Significant Xactimate experience
- Experience with the Restore-LA program (and/or other CDBG-DR construction programs)
- Construction Finance experience is a plus
- Ability to manage multiple projects and people effectively and positively
- Work productively with limited supervision
- Sharp interpersonal skills a must

- Commitment to continual improvement of oneself, direct reports, and the construction process
- Capable of distilling and helping implement Toyota Production System (TPS) principles among program personnel and contractors to deliver a more predictable and higher quality product
- Able to satisfactorily pass a Criminal History Check to include sex offender registry, State Police, and FBI
- Must be fully vaccinated against COVID-19 to CDC guidelines and able to provide vaccination documentation

***Performance Expectations***

- Able to juggle multiple, competing priorities in a fast-paced environment
- Exceptionally self-motivated and curious
- High level of personal accountability
- Align work performance with SBP's core values
- Top-notch written communication and interpersonal skills
- Detail-oriented with strong troubleshooting, analytical and problem-solving abilities
- Superior work ethic and high energy level
- Desire and ability to work, grow and learn in a startup environment
- Plan and meet deadlines
- Maintain a flexible work schedule to meet the demands of executive management
- Demonstrate initiative and work as a team player
- Convey a professional and positive image and attitude regarding the organization and the not-for-profit sector
- Demonstrate commitment to continued professional growth and development
- Ability to understand and engage diverse audiences and new target markets

*SBP is building a diverse and experienced staff. The organization encourages multiple perspectives and experiences, supports a multicultural environment, and strives to hire and retain a diverse workforce that reflects the populations we work with and the communities where we work. Our hiring and business practices appreciate the strengths offered through different backgrounds.*

*SBP is an equal opportunity, affirmative action employer and is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.*

*It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.*