



**Position:** RAF Program Director  
**Location:** Southwest Louisiana  
**Reports to:** Chief Innovation & Strategy Officer

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### **About SBP**

SBP, a social impact organization focused on disaster resilience and recovery, **solves the challenges facing** SBP is a national disaster recovery and resilience organization that ensures under-resourced disaster survivors and communities of color access a predictable and equitable recovery. We accomplish this goal by:

**Preparing** individuals, communities, and organizations ahead of disasters to mitigate vulnerabilities

**Shaping** the disaster sector's systems, policies, and programs

**Building** resilient communities

By taking this holistic approach, SBP shrinks the time between disaster and recovery, securing a brighter future for those impacted by disasters.

### **Position Summary**

The LA RAF program director will be responsible for implementing the Recovery Acceleration Fund within the state of Louisiana. This key leader will work with SBP's Senior Staff, State government leaders in Baton Rouge, local elected officials, contractors and disasters survivors to finalize the framework, hire and oversee the activities of all staff and contractors necessary to successfully identify, qualify, and serve eligible applicants using RAF loans.

The director is responsible for ensuring absolute clarity and delivering predictable/successful reimbursement on all SBP RAF projects. RAF will repair 300-600 homes in Louisiana for eligible, vulnerable survivors affected by Hurricanes Laura, Delta, and/or Ida.

### **Responsibilities**

- Identifying the most advantageous approach to finding/qualifying clients (contract vs FTE)
- Finalizing the GC qualification criteria and defining the process for assignment of projects to qualified contractors
- Working with state government leaders to finalize documentation standards and ensure successful reimbursements are achieved and trust is built with state government to ensure consistent/predictable reimbursement occurs
- Defining par values/acceptable ranges of time+\$ for typical construction projects within RAF, implement mechanism to track and hold contractors accountable for time/cost expectations
- Creating an SBP RAF salesforce platform for all RAF applicants and client documentation (system of record for RAF)
- Design and implementation of a warranty program that meets state law and program requirements
- Ensures the highest quality services and experience are provided to all SBP RAF clients
- Engage with all stakeholders (gov, clients, and SBP senior staff) to capture the positive impacts of RAF (and the negative consequences that were avoided thx to RAF) to better support the expansion of RAF as a common recovery practice.

### **Requirements**

- Four-year university degree or equivalent combination of education and experience
- 5 to 7 years' experience in a management role
- Finance and construction/real estate operations experience, especially in Louisiana is highly desirable
- Excellent written, oral communications and interpersonal skills; ability to listen and assess the interests of various audiences and communicate ideas in person or in writing in a clear and articulate manner to compel individuals to action
- Proficient with Microsoft Office Suite
- Proven track record of delivering on goals and meeting metrics
- Able to satisfactorily pass a Criminal History Check to include sex offender registry, State Police, and FBI
- Must be fully vaccinated against COVID-19 to CDC guidelines and able to provide vaccination documentation

### **Performance Expectations**

- Able to juggle multiple, competing priorities in a fast-paced environment.
- Exceptionally self-motivated and curious
- High level of personal accountability.
- Align work performance with SBP's core values
- Top-notch written communication and interpersonal skills
- Detail-oriented with strong troubleshooting, analytical and problem-solving abilities
- Superior work ethic and high energy level
- Desire and ability to work, grow and learn in a startup environment
- Plan and meet deadlines
- Maintain a flexible work schedule to meet the demands of executive management
- Demonstrate initiative and work as a team player
- Convey a professional and positive image and attitude regarding the organization and the not-for-profit sector
- Demonstrate commitment to continued professional growth and development
- Ability to understand and engage diverse audiences and new target markets

*SBP is building a diverse and experienced staff. The organization encourages multiple perspectives and experiences, supports a multicultural environment, and strives to hire and retain a diverse workforce that reflects the populations we work with and the communities where we work. Our hiring and business practices appreciate the strengths offered through different backgrounds.*

*SBP is an equal opportunity, affirmative action employer and is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.*

*It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.*