



Position: Director of Construction – City of Columbia
Location: Columbia, SC
Reports to: Program Director

About SBP

SBP, a leading social impact organization focused on disaster resilience and recovery, **solves the challenges facing at-risk communities** and scales impact with a proven model that brings the rigor of business and innovation to reduce risk, create resilient communities and streamline recovery. By taking this holistic approach, SBP shrinks the time between disaster and recovery in three connected ways—prepare, shape and build:

1. SBP **prepares** individuals, communities and organizations to mitigate risk and speed recovery.
2. SBP **shapes** federal policy and system change and state and local disaster recovery programs to be more efficient and effective.
3. SBP **builds** resilient communities efficiently and effectively and shares our proven model and approach with others.

Position Summary

SBP seeks a Director of Construction to oversee multiple aspects of the Subrecipient Agreement (SRA) with the Columbia, South Carolina. The Construction Director will direct all actions and supervise the accomplishment of the following objectives:

- All construction related activities associated with the City of Columbia's housing recovery program as specified in the SRA.
- Direct the completion of housing rehabilitation for eligible client in accordance with available funding and the City of Columbia's CDBG-DR 2015 Disaster Action Plan
- Personally supervise the Estimators/Inspectors and coordinate all construction actions with multiple team members, contractors, case managers, and the City of Columbia

We are looking for an experienced professional who can bring his/her best practices for management, leadership, and production to the SBP team. SBP is seeking a leader who is resourceful, self-driven, resilient, and ready to take ownership of aggressive goals.

Responsibilities:

- Implement all components of the organization's SRA with the City of Columbia
- Establish process which quickly and efficiently repair or replace disaster damaged homes.
- Manage all aspects of the Estimated Cost of Repair process
- Manage all aspects of the inspection process
- Repair/rebuild homes as required
- Oversee construction transactions and their input into the system of record
- In conjunction with Program leadership, establish/validate housing quality construction standards
- Establish construction capability
 - Recruit and contract with construction entities to rehabilitate eligible housing
 - Ensure timely progress of construction from damage assessment through completion of warranty period
 - Validate quality and completion
 - Ensure warranty response
- Prepare construction files for close out

Performance Expectations:

- Able to juggle multiple, competing priorities
- Familiarity with the Xactimate system

- Exceptionally self-motivated and curious
- High level of personal accountability
- Align work performance with SBP's core values
- Detail-oriented with strong troubleshooting, analytical and problem-solving abilities
- Working knowledge of all facets of a CDBG-DR housing program
- Superior work ethic and high energy level
- Desire and ability to work, grow and learn in a startup environment.
- Plan and meet deadlines
- Maintain a flexible work schedule to meet the demands of executive management
- Demonstrate initiative and work as a team player
- Convey a professional and positive image and attitude regarding the organization and the not-for-profit sector
- Demonstrate commitment to continued professional growth and development

Qualifications

- Four-year university degree or equivalent combination of education and experience
- 5 to 7 years' experience in a management role of complex, multi-level organizations
- 10 years' experience in leadership role developing and growing team members
- Excellent written, oral communications and interpersonal skills; ability to listen and assess the interests of various audiences and communicate ideas in person or in writing in a clear and articulate manner to compel individuals to action
- Proven track record of delivering on goals and meeting metrics
- Able to satisfactorily pass a Criminal History Check to include sex offender registry, State Police, and FBI.
- Must be COVID-19 vaccinated and provide proof of vaccination.

[TO APPLY, PLEASE CLICK HERE.](#)

SBP is building a diverse and experienced staff. The organization encourages multiple perspectives and experiences, supports a multicultural environment, and strives to hire and retain a diverse workforce that reflects the populations we work with and the communities where we work. Our hiring and business practices appreciate the strengths offered through different backgrounds.

SBP is an equal opportunity, affirmative action employer and is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. All qualified applicants will receive consideration for employment without regard to age, race, color, religion, gender, creed, national origin, physical or mental disability, marital status, veteran status, disabled veteran status, or status as a member of any other protected group or activity.

It is the policy of SBP not to discriminate against any individual, person, or group on the basis of disability and the intent of SBP to address any complaints that may arise pursuant to Section 504.